



U3A Geelong Inc
Cobbin Farm
231 Grove Road
Grovedale 3216

Reg. No. A0012137H
ABN 55 284 853 825

4th February, 2019

To all Members:

NOTICE Is Hereby Given that the **ANNUAL GENERAL MEETING** of the above Association will be held on **Friday 29th March 2019, at 12 Noon** in the Chapel at Cobbin Farm; 231 Grove Rd, Grovedale 3216

The ordinary business of the Annual General Annual Meeting is as follows:

- (a) to confirm the minutes of the previous annual general meeting
- (b) to receive and consider—
 - (i) the annual report of the Committee on the activities of the Association during the preceding financial year; and
 - (ii) the audited financial statements of the Association for the preceding financial year submitted by the Committee in accordance with Part 7 of the Act;
- (c) to elect the members of the Committee;
President, Vice President, Secretary, Treasurer, plus six Committee Members, and
- (d) to confirm or vary the amounts (if any) of the annual subscription fee.

If no *Notice of Special Business* is received in writing by 21 days prior to the meeting, no special business will be conducted at this meeting.

Note 1: Nomination of Candidates for election as Officers of the Association or as Ordinary Members of the Committee must be:

- (a) made in writing, signed by two members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination) and
- (b) delivered to the Secretary of the Association not less than 7 (seven) days before the date fixed for the holding of the Annual General Meeting.

Note 2: Notice of Motion. Any *Notice of Motion* must be delivered to the Secretary (at the office) 21 days prior to the meeting.

Note 3: Proxy Voting Forms must be delivered to the Secretary 24 hours prior to the meeting.

Yours sincerely,

Greg Duggan
Hon Secretary.

**The Meeting will be followed by *Let's Do Lunch* in the lounge and patio
All members, old and new, are invited to meet the committee and socialise.
Enrolment for Lunch is Essential**

Please Post all Mail to:

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231 Grove Road
Grovedale 3216

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